Guide for Seamless Filing Mapping

The mapping of seamless filing is important if user would like to use the seamless filing to submit Form C-S and XBRL Financial Statement (in Simplified XBRL Format). The submission of Annual Return does not require account mapping to PDE (Prescribed Data Element), user can direct submit the Annual Return through AutoCount.

First and foremost, user may go to Singapore Seamless Filing > Account Mapping (Refer Figure 1).
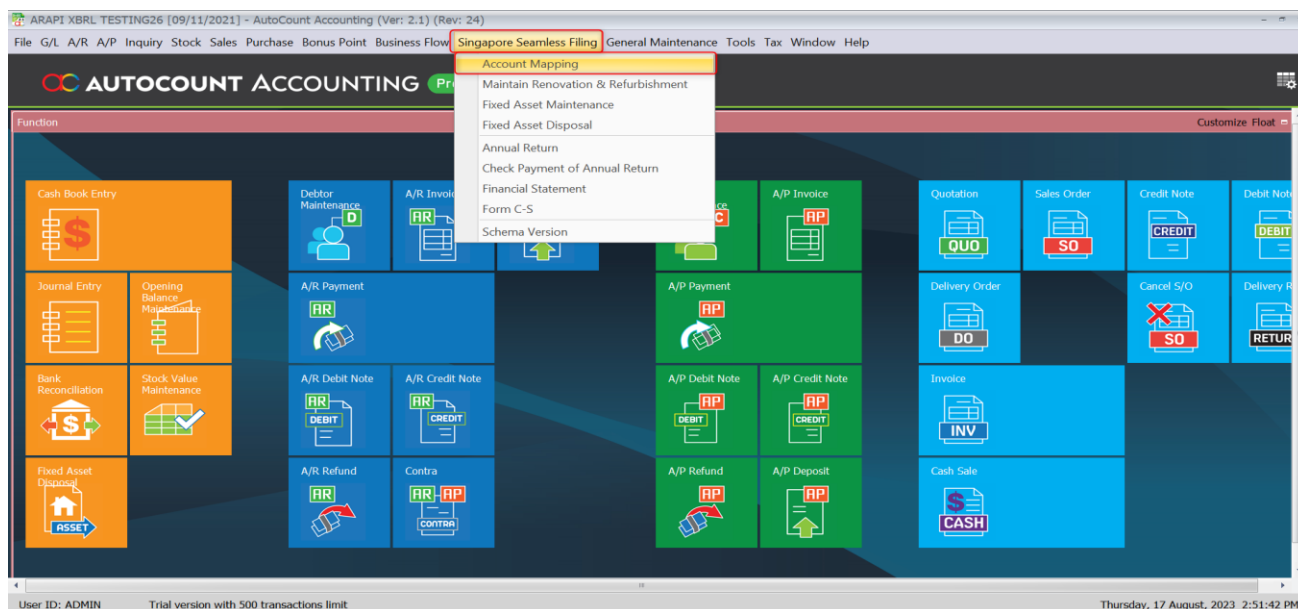

Figure 1

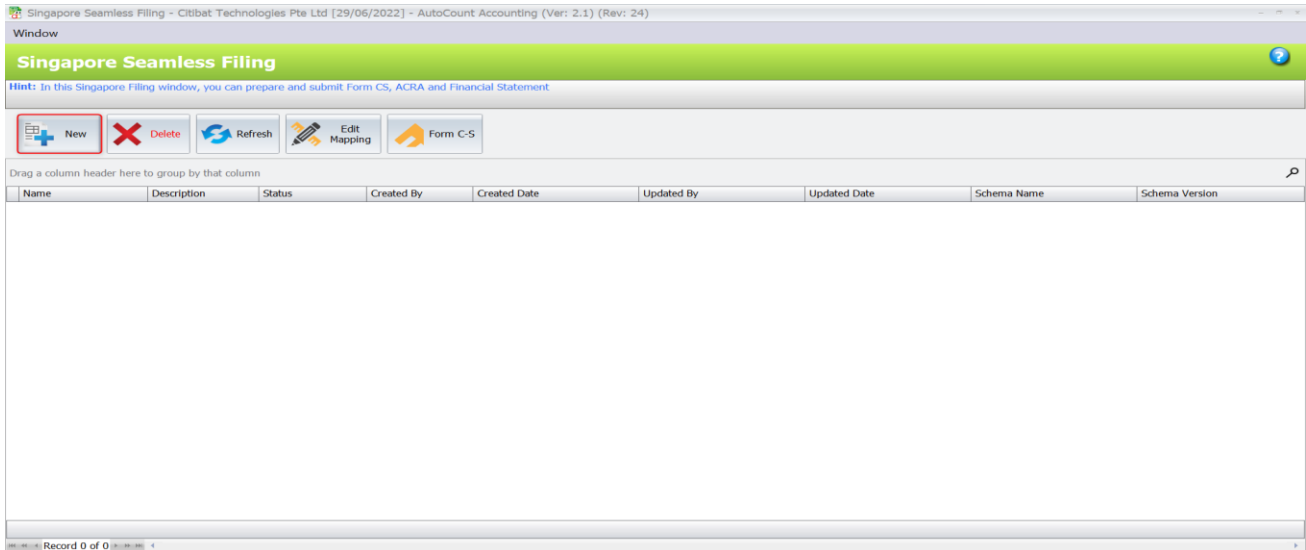After that, user clicks New button to create new mapping (Refer Figure 2).

Figure 2

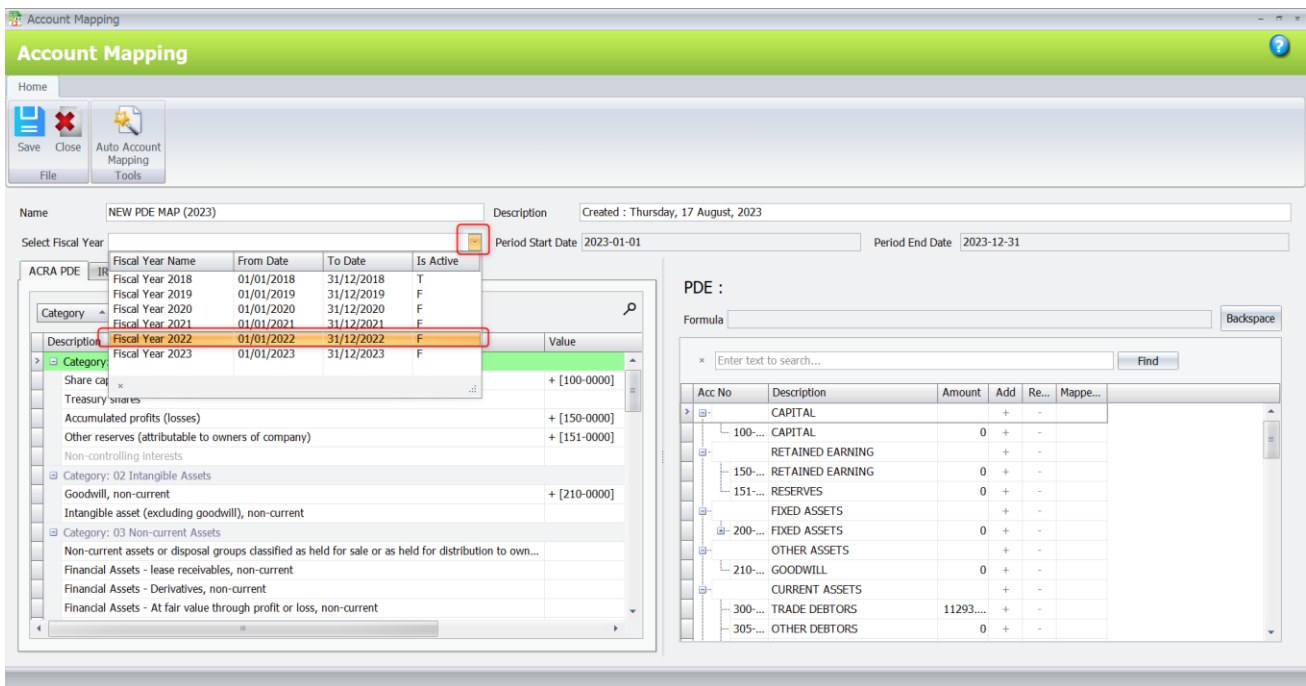Select the fiscal year for this mapping by clicking the arrow down (Refer Figure 3).

Figure 3

The pre-mapping is auto assigned for the default accounts. The left panel shows all the PDE (Prescribed Data Element) that are defined by ACRA and IRAS, while the right panel shows all the accounts that are maintained in the Account Maintenance. The column of 'value' in the left panel refers to the account number that has

been mapped to the PDE. The column of 'Mapped to' in the right panel is the account that has already mapped to a respective PDE (Refer Figure 4).
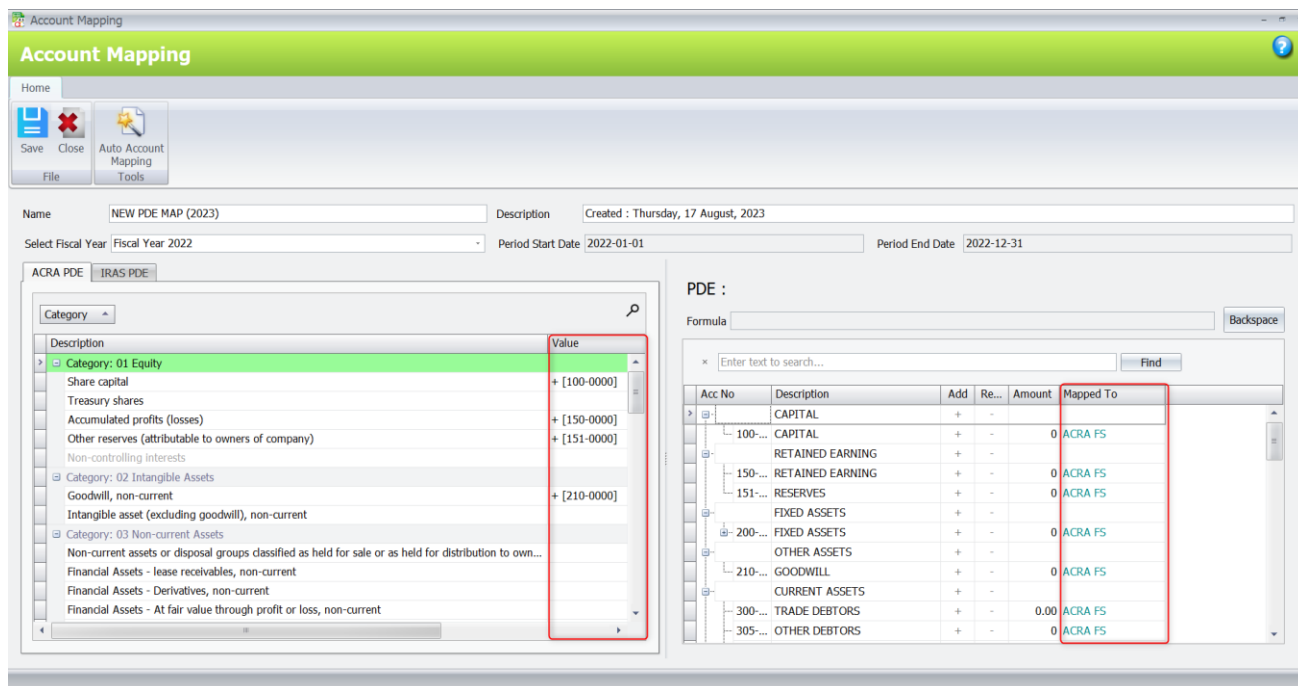

Figure 4

All accounts in the chart of accounts must be mapped to the respective PDE but not all PDE must be mapped.

Pre-mapping for the default accounts is available for the account book that created from version 2.0 revision 183 onwards. However, just default accounts will be mapped, other user created accounts will need to do the mapping manually.

For the account books that upgraded or updated from the older version will need to do the manual mapping for all the chart of accounts.

Mapping just needs to **do once**, after that when you create a new mapping also, the mapping records will be automatically copied to the new mapping.

After that, user can click save and the box of Unmapped Accounts List will appear to remind the user on the unmapped accounts if they have. User can then click okay to save the mapping or click cancel in order to continue on mapping the unmapped accounts (Refer Figure 5).
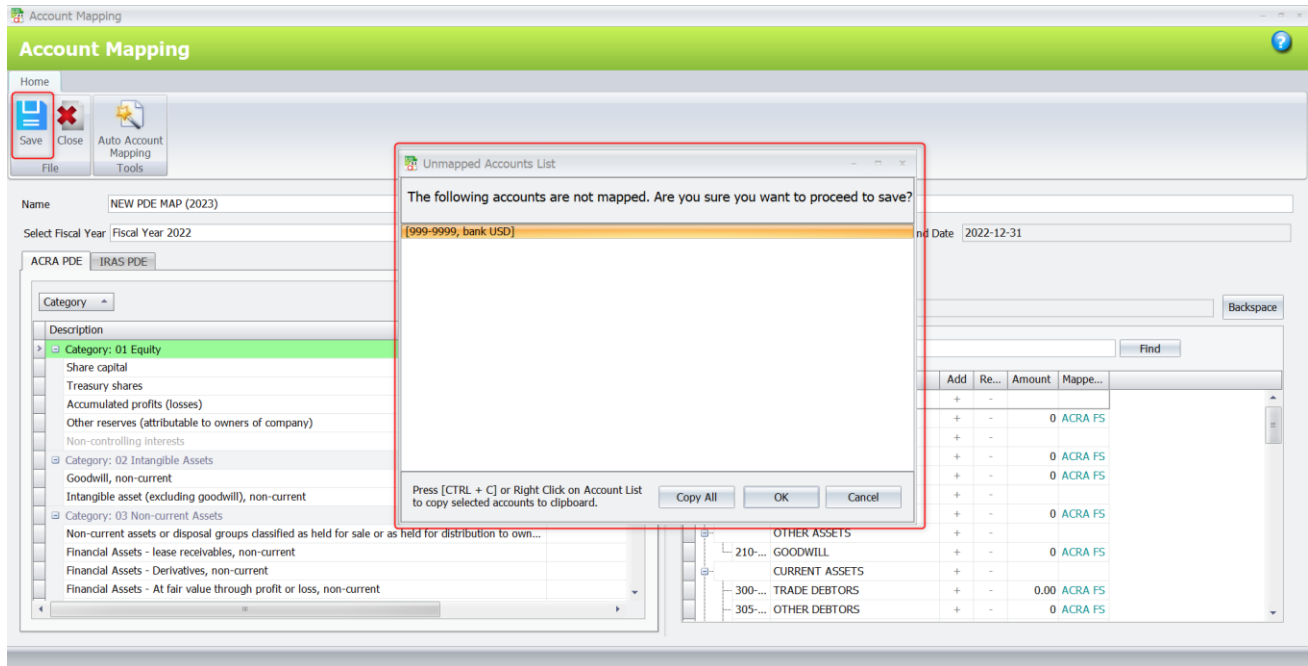

Figure 5

Copy All: To allow user copy out the unmapped accounts list to Microsoft Excel or Microsoft Word so that user can check the PDE that the accounts should map to with accountants.

User can do the manual mapping by clicking the 'add' in the right panel. For example, user want to map the account of capital to the PDE of Share Capital. User can click the Share Capital first then the right panel will auto filter the related accounts and user can click the add button (Refer Figure 6).
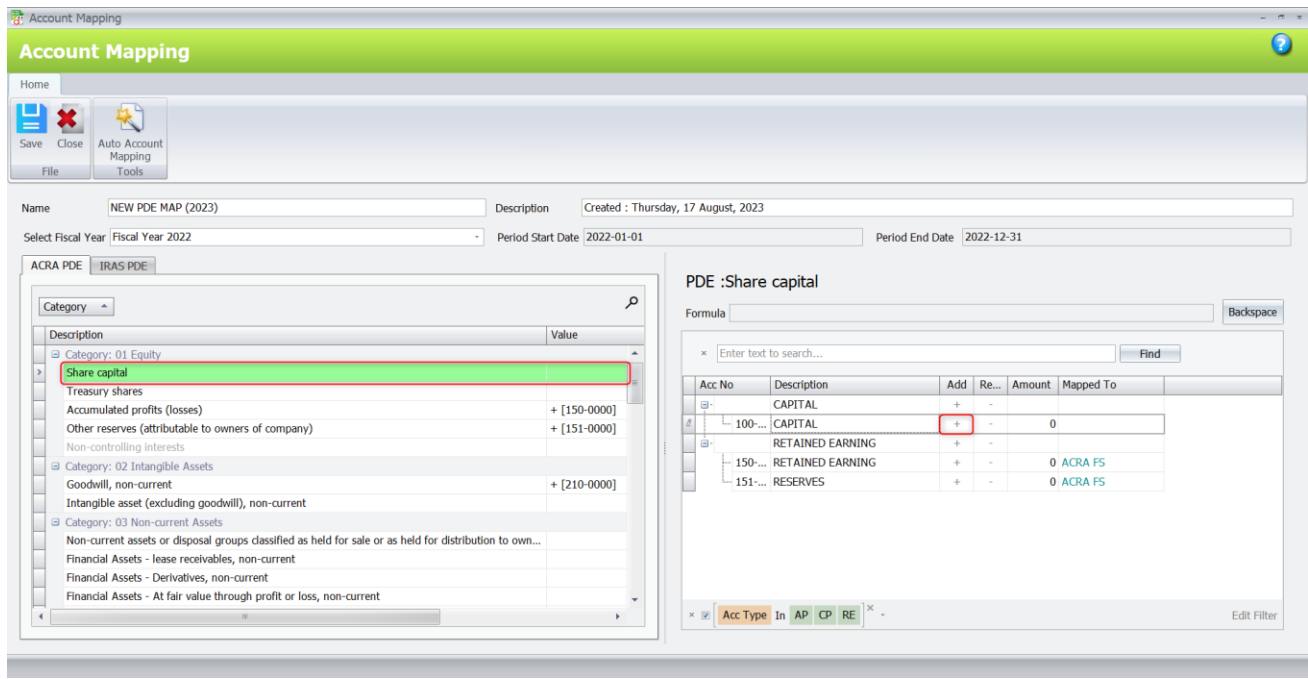
Figure 6

After clicking the add button, the account of capital has mapped with the PDE of Share Capital (Refer Figure 7).
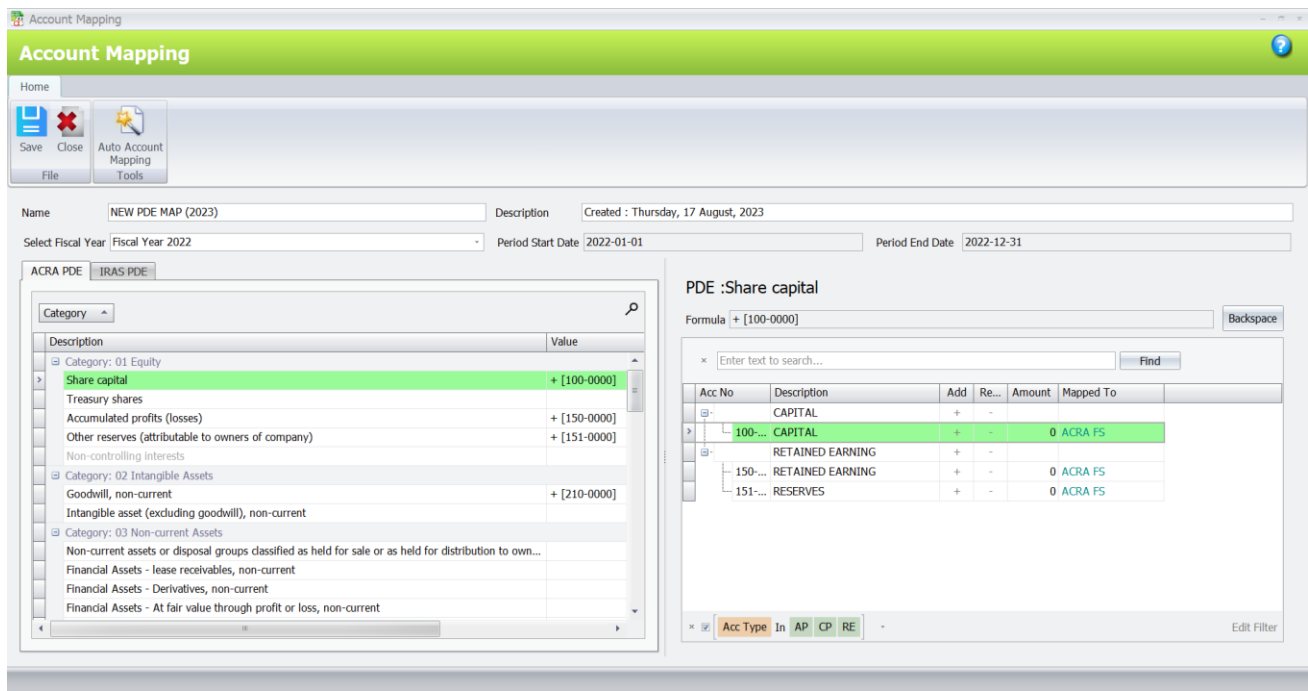

Figure 7

Another example on mapping the 'Bank USD' account. Bank account that under the category of current asset should map to the PDE of Cash and bank balances, current.

Select the PDE of 'Cash and bank balances, current', click the add button on the bank USD account (Refer Figure 8)
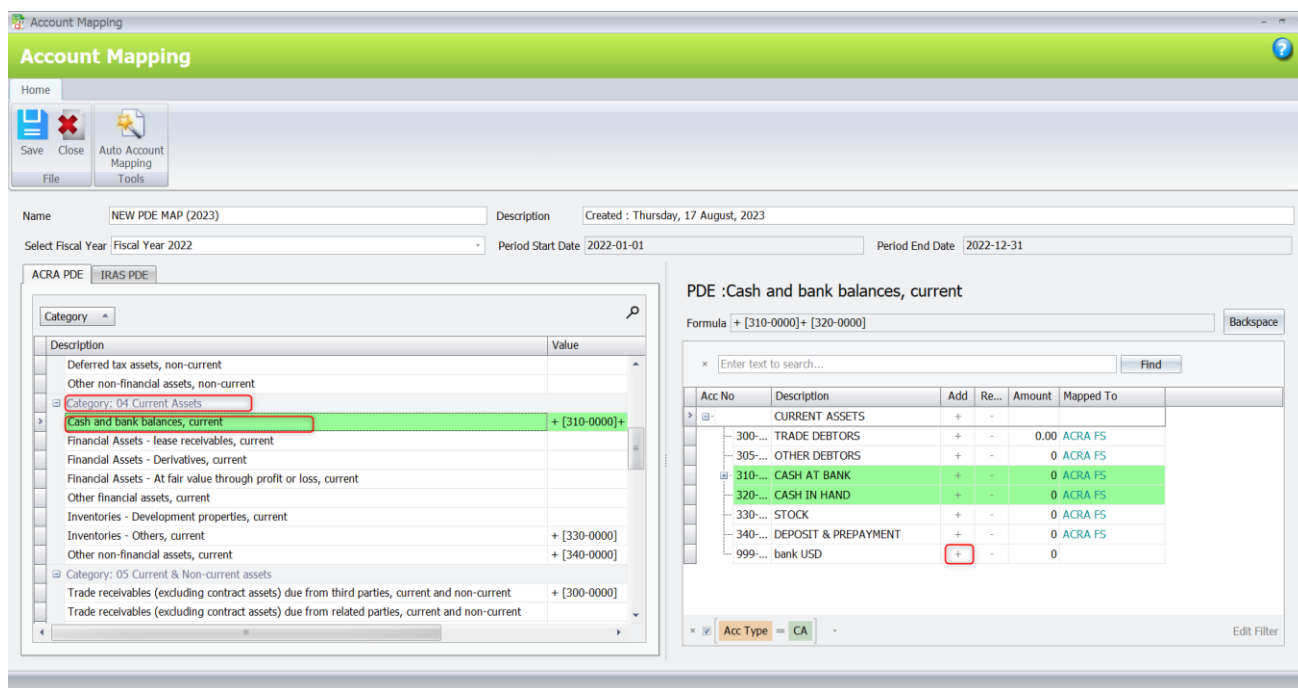

Figure 8

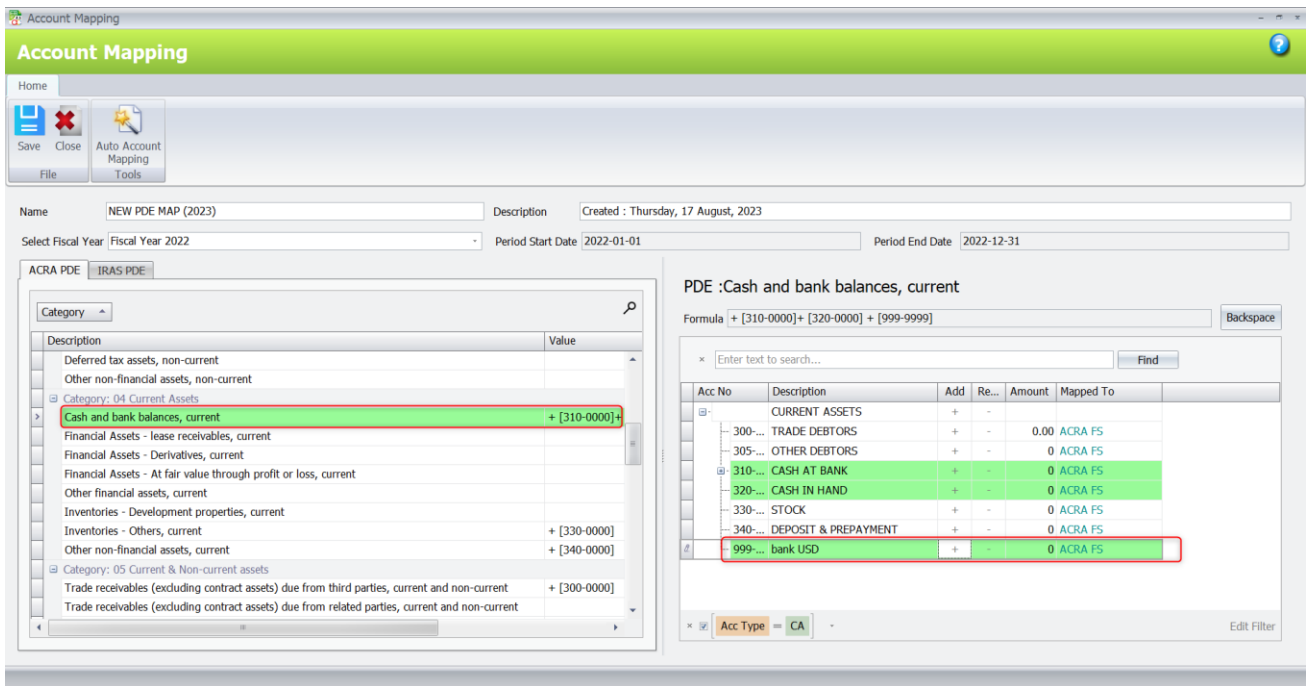The account will then be mapped to the respective PDE (Refer Figure 9).

Figure 9

User can then click save, if there are no any unmapped accounts, the mapping saved message will be prompt, user can click okay to save the mapping (Refer Figure 10).
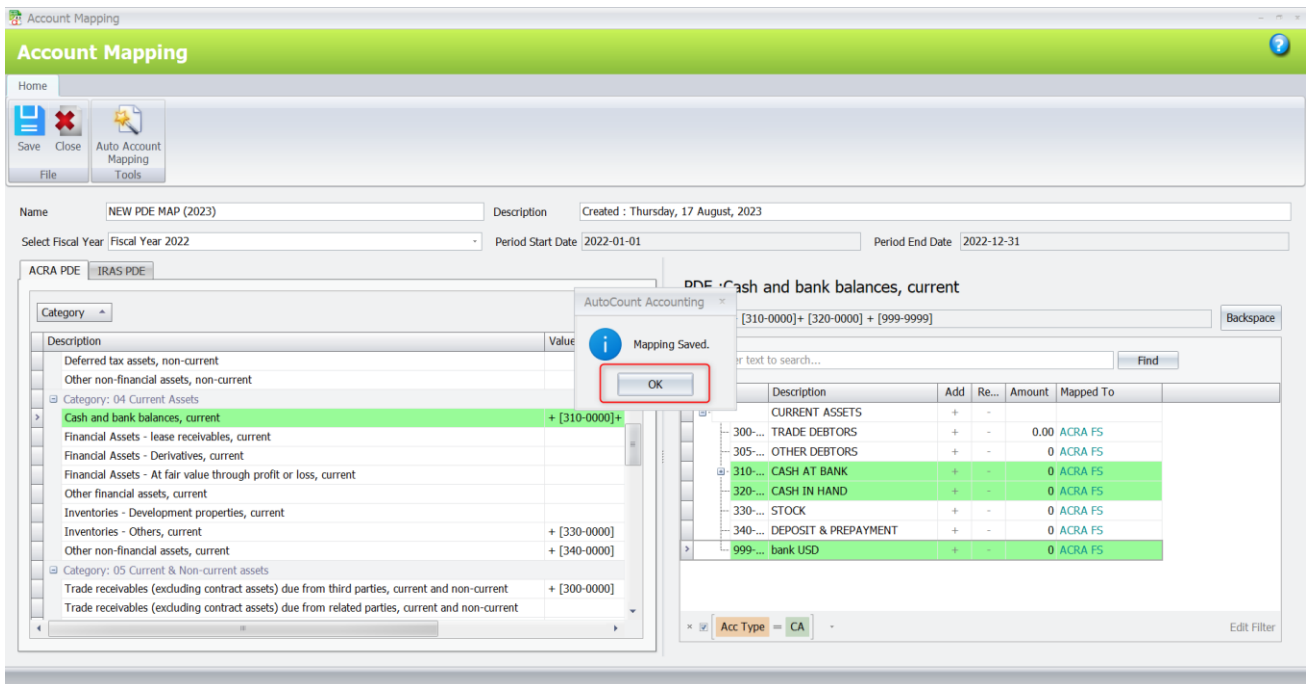

Figure 10

Click close on the account mapping and return to the main page of the Singapore Seamless Filing Account Mapping (Refer Figure 11).
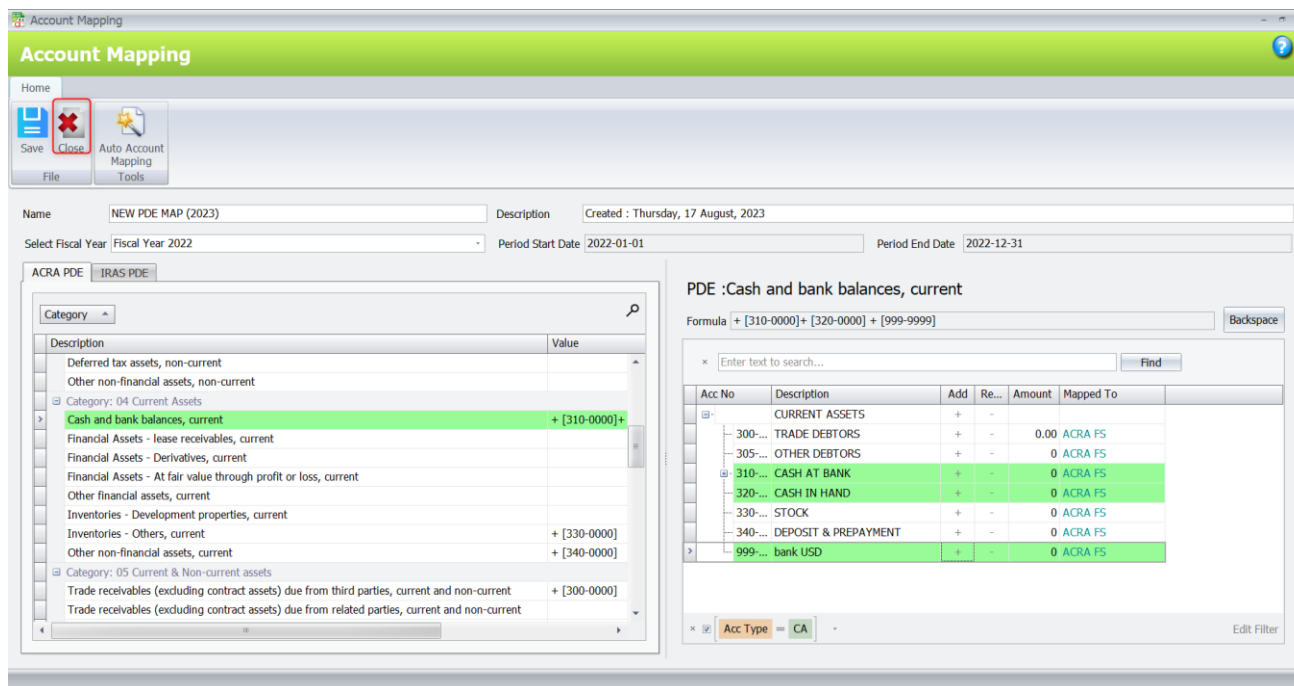

Figure 11

Select refresh, then the new mapping will appear in the main page of Singapore Seamless Filing Account Mapping (Refer Figure 12 and Figure 13).
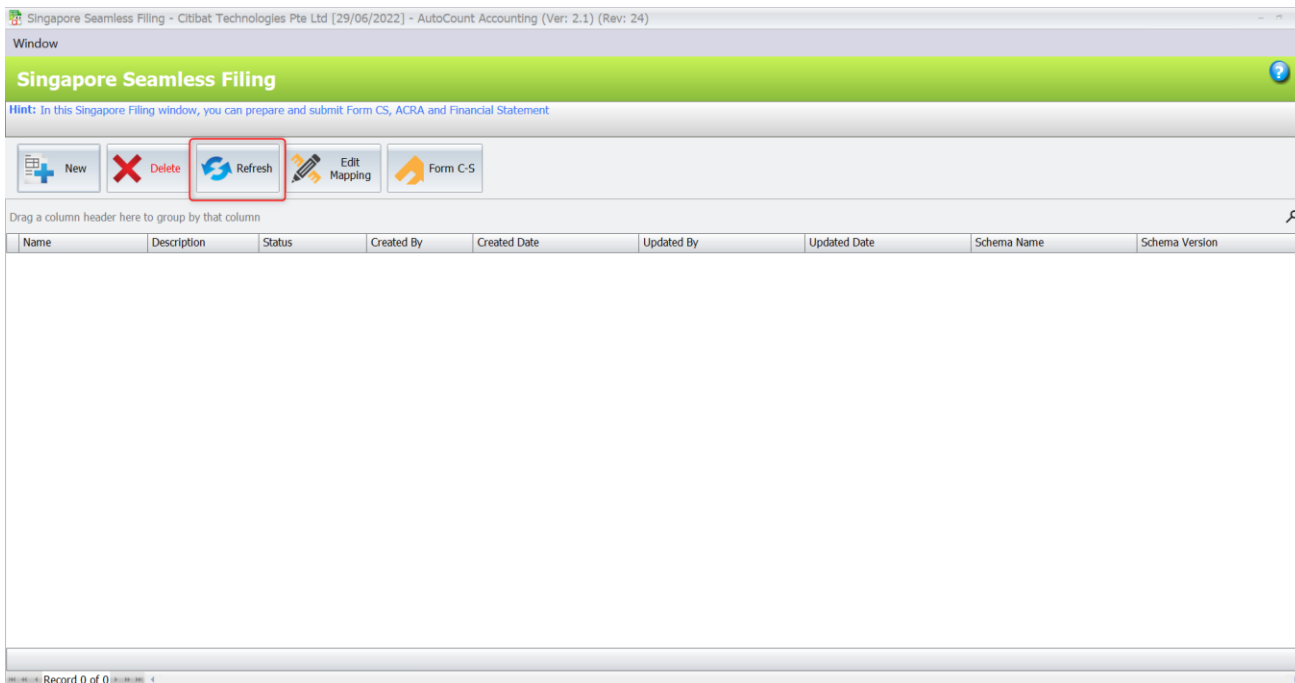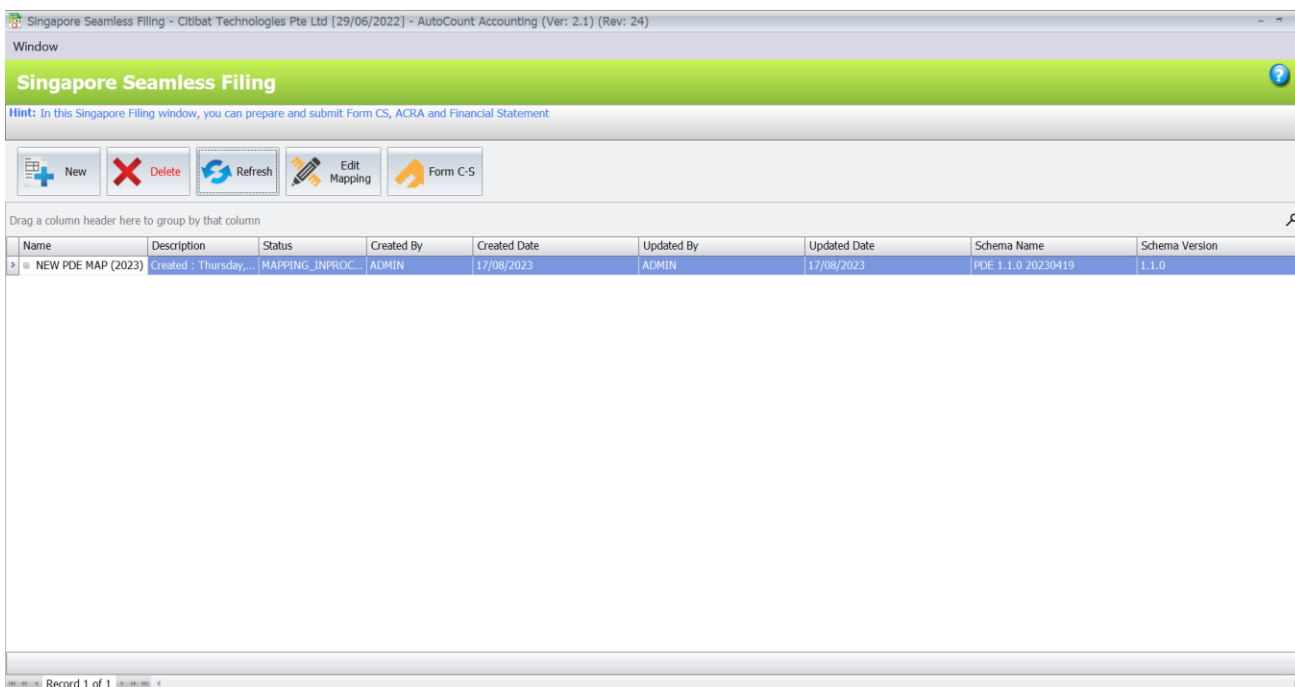
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Figure 12

Figure 13