

**GST 6% → 0%**  
**AutoCount Accounting Guide**

# **AutoCount POS - Handling Sales Order Transactions**

A c c o u n t | B i l l i n g | S t o c k | P O S | P a y r o l l



ISV/Software Solutions



**Things to know**

# Things to Know

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- After upgrade to POS version 3.1, the transaction created on or after 1<sup>st</sup> of June 2018 with Standard Rate 6% (SR-S) will automatically change to 0% (SR-0).
- We recommend user to not receive advanced payment (deposit) before June 2018 for POS Sales Order.
- If you received deposit before June 2018. We advice if possible refund it and issue new transaction after June 2018.

# Scenario for POS Sales Order

## Scenario 1 :

Create a Sales Order (SO-001) on May 2018,  
NO Payment and NO Delivery

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-S	100	6	

**Things to do :** Do Nothing. Proceed as usual on June 2018.

- Make **payment** and **delivery** on **June 2018**.
- **Tax code** will auto change to **SR-0**.
- Payment \$ 100 for SO-001

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-0	100	0	0

## Scenario 2 :

Create a Sales Order (SO-001) on May 2018,  
NO Payment but Delivered.

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-S	100	6	1

**Things to do :** Do Nothing. Proceed as usual on June 2018.

- Make **payment** on **June 2018**.
- **Tax code** will **remain SR-S**.
- Payment \$ 106 for SO-001

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-S	100	6	1

## Scenario 3 :

Create a Sales Order (SO-001) on May 2018,  
NO Payment but Partial Delivered.

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-S	100	6	1
Item B	SR-S	100	6	

## Things to do :

- **Item A Tax Code** for SO-001 will **remain SR-S**

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item A	SR-S	100	6	1

- **Void SO-001 Item B** on **May 2018**
- **Create New SO-002** on **June 2018** with **Item B** + Tax Code (**SR-0**).

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty
Item B	SR-0	100	0	

- Balance need to Pay : SO-001 \$ 106 | SO-002 \$ 100

## Scenario 4 :

Create a Sales Order (SO-001) on May 2018,  
Partial Payment \$ 53 but NO Delivery.

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty	Total Deposit	Deposit Tax
Item A	SR-S	100	6	0	\$ 53	\$ 3

## Things to do :

- Void SO-001 Item A on May 2018.
- SO-001 Refund \$ 53 on May 2018.
- Create New SO-002 on June 2018 with Item A + Tax Code (SR-0).
- Key in Deposit \$ 53 in SO-002.
- Balance need to Pay for SO-002 = \$ 47

Item Code	Tax Code	Total (ex)	Tax	Delivered Qty	Total Deposit	Deposit Tax
Item A	SR-0	100	0	0	\$ 53	0



## Scenario 5 :

Create a Sales Order (SO-001) on May 2018,  
Partial Payment \$ 106 and Partial Delivery.

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item A	SR-S	100	6	1
Item B	SR-S	100	6	

## Things to do :

- Void SO-001 Item B on May 2018.
- Create New SO-002 on June 2018 with Item B + Tax Code (SR-0).

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item B	SR-0	100	0	0

## Scenario 6 :

Create a Sales Order (SO-001) on May 2018,  
Partial Payment \$ 100 and Partial Delivery.

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item A	SR-S	100	6	1
Item B	SR-S	100	6	

## Things to do :

- Void SO-001 Item B on May 2018.
- Create New SO-002 on June 2018 with Item B + Tax Code (SR-0).

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item B	SR-0	100	0	0

- SO-001 Item A Tax Code will remain SR-S

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item A	SR-S	100	6	1

- Balance need to Pay : SO-001 \$ 6 | SO-002 \$ 100

## Scenario 7 :

Create a Sales Order (SO-001) on May 2018,  
Full Payment \$ 318 and Partial Delivery.

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item A	SR-S	100	6	1
Item B	SR-S	200	12	

## Things to do :

- Void SO-001 Item B
- SO-001 Refund \$ 212
- Create New SO-002 on June 2018 with Item B + Tax Code (SR-0).
- Key in Deposit \$ 212 in SO-002
- Additional \$ 12 either Refund or ask customer to purchase other product.

Item Code	Tax Code	Total (ex)	Tax	Delivered
Item B	SR-0	200	0	0

**End**