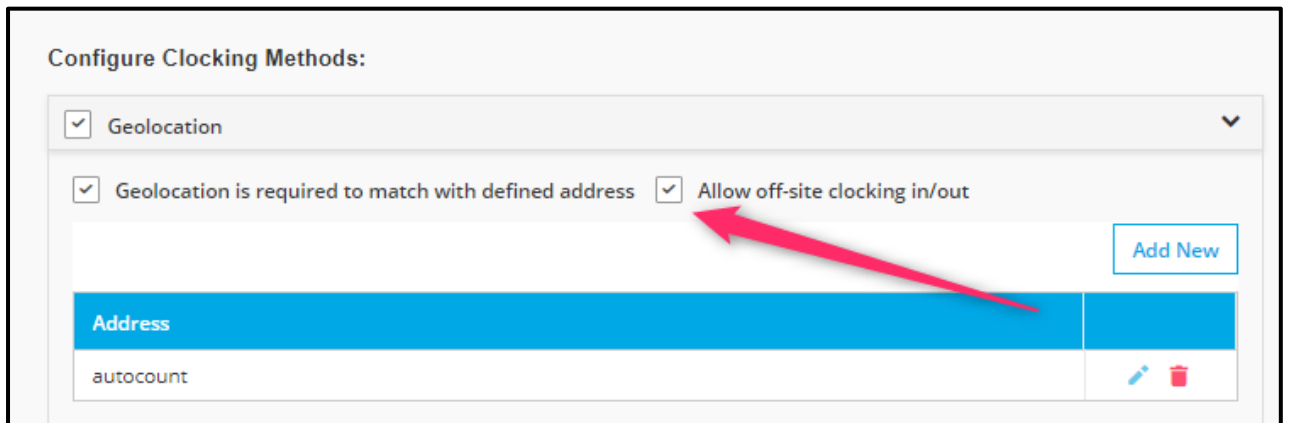


New Feature

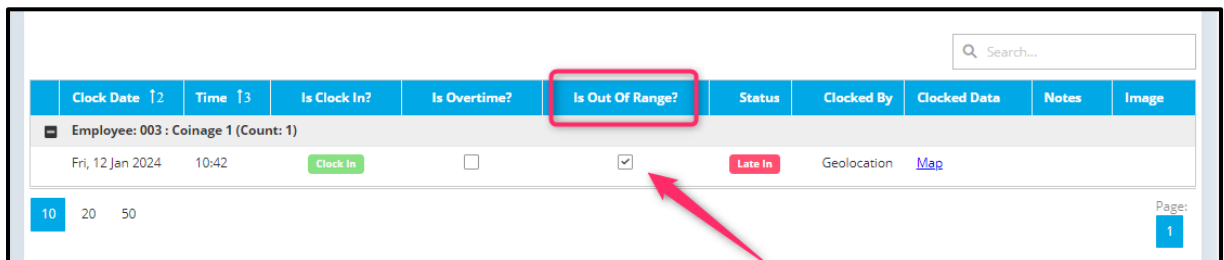
1. Time Attendance > Clocking Methods for Geolocation is required to match with defined address now **Allow off-site clocking in/out**.

Allow off-site clocking in/out, this function is mainly to trace the staff who required to travel a lot. System will indicate the location specifically for that rule that clock off-site. User must tick (match with defined address) first only can tick (allow off-site) and provided geolocation is ticked. Whenever the "allow off-site" is checked, system allowed user to clock in and out as usual. It will not prompt any error for location is out of range. System will indicate as special clock in/out.

Go to Attendance Management > Rule Maintenance > Configure Clocking Methods > Geolocation > Tick Allow off-site clocking in/out & Match with defined address.



When employee successfully clock in/out, HR can go to My Team Attendance to check whether the clock is belonged to off-site clock.



Note: Kindly update to latest mobile apps version to try this function.

2. Allow to set compulsory attachment file when submit claim.

Go to Claim Type > Tick Attachment is required for claim submission.

Claim Type: 10 Entertainment - Entertainment

Code * 10 Entertainment
Description * Entertainment

Is Active Is Limited to defined amounts Attachment is required for claim submission

Index	Title	Type	Is Required	Default Value	Amount (Formula)
1	DATE	Date	<input type="checkbox"/>		
2	Day	String	<input type="checkbox"/>		
3	Location	String	<input type="checkbox"/>		
4	Description	String	<input type="checkbox"/>		
5	Hospital	String	<input type="checkbox"/>		
6	DR Name	String	<input type="checkbox"/>		

Enhancement

1. Time Attendance > Clocking Methods for Geolocation is required to match with defined address now support up to **maximum 5** defined addresses.

Go to Attendance Management > Rule Maintenance > Configure Clocking Methods > Geolocation > Geolocation is required to match with defined address to add new

Configure Clocking Methods:

Geolocation

Geolocation is required to match with defined address Allow off-site clocking in/out

Add New

Address
bandar utama
mid valley
autocount
pavilion bukit bintang
sunway pyramid

2. Enhanced Payroll Monthly Summary Report > Added sum by group (total of addition, deduction, and nett total).

Title	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>003 Coinage 1</i>												
Basic Salary	0.00	7,886.35	7,886.35	0.00	7,886.35	0.00	0.00	7,886.35	0.00	7,886.35	39,431.75	7,886.35
Allowance	0.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Director Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Paid Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Claim	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment Of	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gross Pay	0.00	7,893.35	7,886.35	0.00	7,886.35	0.00	0.00	7,886.35	0.00	7,886.35	39,431.75	7,886.35
Deduction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee EPF	0.00	869.00	869.00	0.00	868.00	0.00	0.00	869.00	0.00	869.00	4,345.00	869.00
Employee SOCSO	0.00	24.75	24.75	0.00	24.75	0.00	0.00	24.75	0.00	24.75	123.75	24.75
Employee EIS	0.00	9.90	9.90	0.00	9.90	0.00	0.00	9.90	0.00	9.90	49.50	9.90
PCB	0.00	401.15	401.15	0.00	305.35	0.00	0.00	80.50	0.00	0.00	0.00	2,264.35
CP38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unpaid Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Zakat	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Levy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00
ASN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tabung Haji	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Deduction	0.00	1,304.80	1,304.80	0.00	1,208.00	0.00	0.00	984.15	0.00	903.65	7,018.25	3,168.00
Net Pay	0.00	6,588.55	6,581.55	0.00	6,678.35	0.00	0.00	6,902.20	0.00	6,982.70	32,413.50	4,718.35
Company :												
Employee EPF	0.00	948.00	948.00	0.00	947.00	0.00	0.00	948.00	0.00	948.00	4,740.00	948.00
Employer SOCSO	0.00	86.65	86.65	0.00	86.65	0.00	0.00	86.65	0.00	86.65	433.25	86.65

- Enhanced loan setting for error checking on interest discount & paid if without select any month.

Bug

- Fixed missing main claim attachment file when preview by email for approver.
- Fixed attendance rule & shift setting in TA wizard, the status shows wrongly, after edit & update existing Rule.
- Fixed loan cash settlement issued on last interest show wrong amounts after cancel previous payment.
- Fixed employee excel import in first time setup wizard, the entitlement group showing employee group.
- Fixed filter and search by alphabet "R" will highlight recalculate in payroll process.
- Fixed claim transaction, the approved amount will show 0 and status will show blank when preview by payroll user.
- Fixed leave closing not showing employee name and cancel leave caused infinite loading.
- Fixed no data is shown in data grid when doing excel import for department.
- Fixed improper error message when export access group with empty title.
- Fixed unable submit cancel leave request that leave date is future date by web.
- Fixed when "Option to Set Include Public Holiday & Rest Day" is ticked, employee unable apply leave on holiday and rest day in web.
- Fixed unable apply overtime when approved shift adjustment is overlapped with shift.
- Fixed attendance transaction, the clear all button is not working in actual clocks work hours.

Prepared by Chen Ong

Last Modified 12th January 2024